

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

December 7, 2011

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 7, 2011, in the Administration Building, Room 626, Solano Community College, located at 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President Denis Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Rosemary Thurston
Student Trustee - Vacant
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Phil McCaffrey

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
Sandra Dillon, Interim Director, Human Resources
Yulian I. Ligosio, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Trustee Chapman to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Mr. Jeff Lehfeldt, Operating Engineers, Local 39, who relinquished his time to Ms. Laura Strand, Representative, Operating Engineers, Local 39, who requested to comment on the issue of the possible disbanding of the SCC Police Department. Ms. Strand stated it was her understanding this issue would be going to the Board for action sometime during the first of the year. Ms. Strand asked the Board to ask themselves pointed questions in order to make an informed decision.

As it relates to safety, several campuses are open both day and night, and students, staff, and the public who go to Solano College do so with the expectation of a safe learning and working environment. Ms. Strand stated if the College disbands the campus Police Department, a safe environment will not change for the better, but for the worst. The District has discussed the possibility of the County Sheriff's Office becoming the primary law enforcement agency for the College. Ms. Strand commented that not only has the Sheriff's Department experienced budget cuts of 25%, but is also subject to the state's realignment, returning state's inmates to the county level with an increased work load. Additionally, Ms. Strand asked the Board if they are looking to save money, what kind of costs are they likely to incur. Ms. Strand highlighted some of the current losses on campus at night, which most likely occurred due to the elimination of the graveyard shift. If it is well known that the College is not well guarded, how much more crime can be anticipated? All of this may contribute to lower enrollments and increased costs of self-insurance. By going to security guards, the District may lose needed authority to intervene as they are authorized solely to observe and report, not to mention lag time involved in getting a timely response. Security guards also are not subject to background checks.

Ms. Strand concluded by encouraging the Board to ask many questions and to make sure all these questions are answered satisfactorily before making a final decision to disband the SCC Police Department.

Board President Honeychurch recognized Ms. Charlene Snow, President of the SCFA, who requested to comment on the Student Success Task Force.

President Snow stated, "The Student Success Task Force has recently published its list of recommendations for California Community Colleges. I hope that you will go to their site and read the recommendations. Many of them are very troublesome. They plan on diverting Prop 98 funds to the Chancellor's Office. The Chancellor's Office will then disperse the money to schools who adopt the curriculum for basic skills classes the Chancellor's Office decides on, which mean they can dictate what we teach and how we teach it. We can't afford to have money diverted in the current fiscal climate.

We are requesting that you send a resolution to the California State Board of Governors rejecting the recommendations of the Student Success Task Force with the concerns that are most important to you. There are many recommendations that should concern Solano College. The Board of Governors is voting to accept this in January, so timing is very important.

I brought a copy of the resolution to read to you that the Solano College Faculty Association is sending. Please, we do not want to be academically undermined in the same manner as K-12 has been; where all decisions about their class curricula are made by outside agencies with their own agendas that have nothing to do with student success.”

The Board requested that a copy of the Resolution be made available to them electronically.

*A copy of the Student Success Task Force Resolution adopted by the SCFA is available for review on the Solano College Web site at www.solano.edu (Governing Board – Minutes – December 7, 2011 - **Appendix A.**)*

Ms. Snow commented on the disbandment of the SCC Police Department, stating having unarmed security on a campus with armed students makes no sense to faculty. Ms. Snow stated “if you think that the people caught flashing guns are the only ones who have them, you are sadly mistaken.”

6. REPORTS (NO ACTION REQUIRED):

(a) Summary of Bond Polling Results

Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Yulian I. Ligioso, Vice President, Finance and Administration, presented the summary of Bond polling results and introduced the following associated presenters who provided this summary:

Catherine Lew, Esq.
President/CEO
The Lew Edwards Group

Shakari Byerly
Vice President
Fairbank, Maslin, Maullin, Metz & Associates (FM3)

Solano County voters strongly value the opportunities that Solano Community College provides area residents and recognizes that the College is in need of additional funding. According to the recently completed public opinion research survey of Solano Community College District voters conducted in November by the independent polling firm of FM3 Research, 64% percent of voters support a Solano Community College bond measure for essential repairs and upgrades to prepare local students for universities and jobs. Residents understand the need for the high quality, affordable college options SCC offers for job training and for students transferring to four-year colleges and want to see the College expand affordable education opportunities through a Middle College program that allows high school students to potentially earn an associate’s degree while

in high school, saving them and their families two years of college expenses and time on their way to a four-year degree. Solano Community College is committed to making the repairs, upgrades and improvements necessary to continue to meet the community's needs.

Based on interviews with 603 randomly selected Solano voters, the survey found that over three-quarters value initiatives to ensure facilities meet earthquake and fire safety codes; increase collaborations and partnerships with private and public employers for local job training and placement; prepare students for universities; and upgrade facilities to prepare students for jobs. Solano Community College needs to continue to provide access to a high-quality college education close to home. Individuals tend to remain in the state or city where they earn their degrees. A local bond measure would allow the College to fund the technology and infrastructure necessary to expand access to university courses through partnership programs with Cal Maritime, U.C. Davis, U.C. Berkeley and Sonoma State, allowing students to remain in the county where they already live and work and complete their 4-year degrees here. That will generate the quality workforce our area needs. Additional funding is also needed to upgrade job training facilities to support education in automotive technology, nursing, firefighting, health sciences, biotechnology and clean energy fields.

Over the coming months, the Solano Community College District will continue to solicit input from the community on their priorities for the College. The District will be developing a comprehensive Facilities Master Plan to ensure community needs are met in the most fiscally responsible way possible.

Board President Honeychurch stated it appears the voters are interested in spending money on the College, and asked if they are aware they will have to pay higher taxes. Vice President Shakari Byerly answered in the affirmative, stating that this did not impact their initial interest. The Bond measure will reference the impact on property taxes.

A full and complete copy of the SCCD Community Survey Findings PowerPoint is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

*A copy of the Voter Survey Results is available for review on the Solano College Web site at www.solano.edu (Governing Board – Minutes – December 7, 2011 - **Appendix B.**)*

- (b) 2011-12 Goals and Accomplishments Update for Solano Community College District Governing Board and Superintendent-President, Page 1
Facilitated by Dr. Jowel Laguerre, Superintendent-President

Dr. Jowel Laguerre, Superintendent-President, presented the 2011-12 goals and accomplishments update for Solano Community College District Governing Board Members and Superintendent-President (CEO).

Trustee Chapman noted that meetings have been held with Superintendents from Vacaville and Fairfield-Suisun relative to Middle College opportunities, and asked if we are encouraging all

school districts to participate. Dr. Laguerre responded by stating these two districts are highly motivated to participate; but that we are still holding conversations with Vallejo, Dixon, Travis and Winters. We expect to meet with Benicia early in the new year. Both Vacaville and Fairfield-Suisun Districts are expected to become our pilot program, with the smaller districts to partner with the larger ones.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Board Study Session held November 2, 2011, and Regular Meeting held November 16, 2011

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service; Resignation

Academic and Student Affairs

- (c) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

Board President Honeychurch reported the following specific correction to the minutes of November 16, 2011: Board President Honeychurch reported that he finished *third in the world* in his age group in the ITU Long Course World Championship competition recently held in ~~Hawaii~~, should read **Henderson, Nevada**.

Moved by Vice President Young and seconded by Trustee Keith to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. RETIREMENT OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Maria Panduro

Dr. Jowel Laguerre, Superintendent-President, stated that Ms. Panduro will be honored at the next meeting with a resolution congratulating her on her retirement effective December 30, 2011. Ms. Panduro has served the District well, especially in times when she was the sole person in the Business Office to take care of business. We are going to miss her service.

Dr. Laguerre announced that Director Susan Foft has planned a retirement party for Maria scheduled December 19 at 12:00 p.m., in the Board Room. All are invited to attend.

Moved by Vice President Young and seconded by Trustee Thurston to approve the resignation to retire for Maria Panduro, effective December 30, 2011. The motion carried unanimously.

10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Set Date, Time, and Place for Annual Organizational Meeting

Superintendent-President Laguerre presented this item for the purpose of setting the date, time, and place for the Annual Organizational Meeting.

Moved by Trustee Keith and seconded by Trustee Thurston to set Wednesday, December 21, 2011, at **7:00 p.m.**, in Room 626, of the Solano Community College campus, 4000 Suisun Valley Road, Fairfield, California, for the annual organizational meeting of the Solano Community College District Governing Board. At this time, the Board will elect a President, Vice President, and appoint a Secretary for 2011-12; establish dates, times and locations of the Governing Board meetings, and select a representative to the Solano County School Boards Association. The motion carried unanimously.

(b) Proposals for Redistricting

Ms. Kimi Shigetani, Vice President, Community College League of California, and Mr. Chris Chaffee from Redistricting Partners, presented previously identified map options (Options #1 and #3) regarding Trustee area lines, together with new Options #4 and #5, which currently meet the best criteria the Board has discussed in past meetings.

Redistricting is the process of drawing district lines. It is done every 10 years after the release of the U.S. Census. The well known examples are Congress and the legislature. Community Colleges with districts must also do redistricting.

Mr. Chaffee reviewed the criteria for redistricting that has nationally been upheld by the courts, i.e.: relatively equal in size, people, not citizens; contiguous districts; maintain communities of interest; following city/county/local government lines; keeping district compatible in appearance/function; and preserving voter choices/incumbents. Mr. Chaffee also distributed for the Board to review the Solano CCD city breaks by Options 1, 3, 4, and 5.

The Board members engaged in questions and answers from Redistricting Partners relative to the two new options submitted for their consideration.

Moved by Vice President Young and seconded by Trustee Thurston to approve **OPTION #5**. The motion carried unanimously.

This item will return to the Board for adoption in January 2012. The Solano Community College District Board of Trustees is seeking public input on the proposed trustee area lines chosen by

unanimous vote by the Board of Trustees. A copy of Option #5 will be posted to the SCC Web site as soon as possible for public review.

Dr. Laguerre thanked Vice President Shigetani and Mr. Chaffey, together with others associated with Redistricting Partners, for their hard work on this redistricting project for Solano Community College.

Finance and Administration

- (c) Resolution Appointing Official Representative and Alternate Representative to the Northern California Community Colleges Self-Insurance Authority, Resolution No. 11/12-10

Yulian I. Ligioso, Vice President, Finance and Administration, presented the Resolution Appointing Official Representative and Alternate Representative to the Northern California Community Colleges Self-Insurance Authority, Resolution No. 11/12-10. The NCCC-SIA is a joint powers authority and it is through the NCCC-SIA that the District has its workers' compensation and property and liability insurance coverage. According to its Bylaws, each member district has a representative who attends quarterly meetings and has voting privileges as a member of the board. The requested designated primary representative is Yulian Ligioso, Vice President of Finance and Administration, and the alternate representative is Charo Albarran, Human Resources Manager.

Moved by Trustee Thurston and seconded by Trustee Keith to approve Resolution No. 11/12-10 appointing to the Northern California Community Colleges Self-Insurance Authority the primary representative of Yulian Ligioso, Vice President of Finance and Administration, and the alternate representative, Charo Albarran, Human Resources Manager. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Chapman, Trustee Thurston, Trustee Claffey, Vice President Young,
Trustee Keith, and Board President Honeychurch

NOES: None

ABSENT: Trustee McCaffrey

- (d) Rejection of Bids for Vallejo Parking Lot Expansion Project

Dr. Jowel Laguerre, Superintendent-President, presented the bids for the Vallejo parking lot expansion project and recommended rejection of the bids received due to the lowest bid being \$329,959 over the target figure/estimate.

Moved by Vice President Young and seconded by Trustee Chapman to approve to reject the bids for the Vallejo parking lot expansion project and rebid the project in March 2012, with anticipated work to begin in mid-May. The motion carried unanimously.

Academic and Student Affairs

- (e) Memorandum of Understanding between Solano Community College and the Dixon May Fair Art Show and Auction

Dr. Jowel Laguerre, Superintendent-President, presented the Memorandum of Understanding between Solano Community College and the Dixon May Fair Art Show and Auction. Under the direction of Ms. Jeanne Lorenz, the 2012 Dixon May Fair agrees to give 60% of the proceeds of the sale of individual artworks to the artists, with 30% going to the Solano College Art program, and 10% of the sales to the Dixon May Fair to cover operating costs. Dr. Laguerre stated this will give the College an opportunity to work more closely with the Dixon community.

Moved by Trustee Keith and seconded by Trustee Thurston to approve the Memorandum of Understanding between Solano Community College and the Dixon May Fair Art Show and Auction. The motion carried unanimously.

11. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Classified Job Description – Career & Job Placement Coordinator

Dr. Jowel Laguerre, Superintendent-President, presented the classified job description for Career and Job Placement Coordinator. The job description has been revised with input and concurrence from the Classified School Employees Association (CSEA), Chapter #211, to correctly reflect the minimum qualifications and duties. The proposed salary placement is Range 15. Dr. Laguerre stated this job description evolved after the retirement of the Employment Development Officer who also assumed responsibility for the Career Center.

Board President Honeychurch recessed the Board Study Session at 7:45 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Sandra Dillon
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)

Board President Honeychurch called the Closed Session to order at 7:50 p.m.

14. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the Board Study Session at 8:45 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39, in Closed session, and no action was taken.

Board President Honeychurch reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:46 p.m.

JCL:js

BOARD STUDY SESSION MINUTES.12.07.11.FINAL

DENIS HONEYCHURCH, J.D.
BOARD PRESIDENT

APPROVED _____

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days